

Pincher Creek and District



Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, November 18, 2019 – Council Chambers 6:30 PM Agenda

- 1.) Call to order: 6:30 PM**
Confirmation of Quorum

- 2.) Approval of Agenda**

Motion 12 / 230

- 3.) Approval of Minutes of October 30, 2019**

Motion 12 / 231

- 4.) Financial**

- a.) Fourth Quarter Grant Payments
- b.) Surplus remaining in grant fund.
- c.) Audit preparations

- 5.) New and on-going Business**

- a.) Grant contracts 2020 (review of contract)
- b.) Social Needs Assessment – survey
- c.) Advertising for Board Members
- d.) GoA Announcement – Family Resource Network Expression of Interest
- e.) Board Appreciation Gift Certificates
- f.) Family Centre Manager Job Posting
- g.) FCSS Conference – Edmonton
- h.) Food Bank

- 6.) Date for Next Board Meeting**

- 6.) Adjournment**

Pincher Creek and District



Family and Community
Support Services

Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, November 18, 2019 – Council Chambers 6:30 PM **Minutes – Signature Copy**

Board members present: Don Anderberg, Kathy Verhagen, Bev Everts, Mary Kittlaus.

Absent with regret: Stephanie Smith

- 1.) **Call to order:** Kathy Verhagen called the meeting to order at 6:30 PM

Confirmation of Quorum: A quorum was present (Quorum failure means that all motions will have to be ratified at the next regularly scheduled meeting)

- 2.) **Approval of Agenda**

Motion 12/230 / Kittlaus

That the Agenda be approved with the following additions:

5.g) FCSS conference

5.h) Food Bank

Carried

- 3.) **Approval of Minutes of October 30, 2019**

Motion 12/231 / Everts

That the Minutes of October 30, 2019 be approved as circulated

Carried

- 4.) **Financial**

a.) **Fourth Quarter Grant Payments:** Fourth Quarter grant payments were completed.

- b.) Surplus remaining in grant fund.

Given Motion # 12/228 made on October 30, 2019, the 2020 grant fund is left with a surplus of \$32,923.00.

Discussion: The Board agreed to retain the surplus pending further discussion.

- c.) Audit preparations; Preparations are under way for the 2019 Audit

5.) New and on-going Business

- a.) Grant contracts 2020 (review of contract)

The Board discussed the contract format and agreed to postpone further discussion until January.

Motion 12/232 Anderberg

**To direct Administration to add “contract review” to the January agenda
Carried**

- b.) Social Needs Assessment – David informed the Board that 115 individuals responded to the survey. The survey closes on November 22. It was agreed that if possible another advertising effort should be made to gather more responses.
- c.) Advertising for Board Members: Advertising for two new Board members will continue. David will ensure that the ads remain on the Town and MD websites and in local print media.
- d.) GoA Announcement – The Government of Alberta has announced that it is cutting the previously used core funding structure for Early Childhood Coalitions, Parent Link Centres and Home Visitation Programs. These agencies will now have to submit funding application “Expressions of Interest” through the Alberta Purchasing Connection. The new title for the funding program is “Family Resource Network”. FCSS currently provides “program enhancement” funding to all three of these agencies. David will learn more about this new approach at the upcoming conference.
- e.) Board Appreciation Gift Certificates: Thank-you cards were signed and gift certificates will be sent/delivered to Kellie and Bonnie
- f.) Family Centre Parent Link Manager Job Posting: The Board reviewed the job posting and noted that there is no deadline. (The recent Government announcement regarding the “realignment” of core funding for Parent Link Centres may lead to problems with job offers).
- g.) FCSS Conference: David will attend the conference next week in Edmonton.

- h.) Food Bank: Don provided a brief overview of the Food Bank and indicated that the Food Bank is on the agenda for the November 21 Joint Council meeting.

6.) Date for Next Board Meeting: December 16, 6:30 PM in Council Chambers

6.) Adjournment: there being no further business, Bev Everts declared the meeting adjourned at 7:40 PM.

NOTE: Signed minutes should be forwarded to Town, M.D. and Village offices.

Read and approved this 16th day of December, 2019


Coordinator


Director